

# **ORDINARY MEETING**

# **MINUTES**

---

**THURSDAY 26TH MAY 2022**

---

# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 26th May 2022 commencing at 8:30 am

---

## Present:

<b>COUNCILLORS</b>	MJ Quigley	Chair
	KL Walker	
	NR Kinsey	
	RA Jackson	
	SJ Derrett	
	AJ Brewer	
	JM Van Eldonk	
	GJ Whiteley	
	HJ Druce	
	DJ McCloskey	
	RJ Higgins	
<b>STAFF MEMBERS</b>	D Arthur	Divisional Manager Finance & Administration (DMFA)
	S Otieno	Divisional Manager Engineering Services (DMES)
	M Stephens	Manager Health & Development Services (MHD)
	R Burns	Town Services Manager (TSM)
	J Burtenshaw	Executive Assistant (EA)

The Mayor welcomed Council's newly appointed Divisional Manager Engineering Services, Mr Sylvester Otieno to Warren Shire Council.

## APOLOGIES

An apology was tendered on behalf of Councillor KW Taylor who was absent due to external commitments, and it was **MOVED** Jackson/Kinsey that the apology be accepted and a leave of absence for the member concerned be granted.

**Carried**  
**126.5.22**

---

## CONFIRMATION OF MINUTES

**MOVED** Jackson/Walker that the Minutes of the Ordinary Meeting of Council held on Thursday, 28th April 2022 be adopted as a true and correct record of that Meeting.

**Carried**  
**127.5.22**

---

## DISCLOSURES OF INTERESTS

EA - N

Councillor Derrett declared a non-pecuniary interest in regard to Item 3 Divisional Manager Finance & Administration Report - Works Progress Reports – Finance & Administration Projects and advised that she would vacate the meeting and take no part in the debate or voting on the matter.

# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 26th May 2022 commencing at 8:30 am

---

## MAYORAL MINUTE(S)

Nil.

---

## REPORTS OF COMMITTEES

### Traffic Committee Minutes

(T5-2)

**MOVED** Derrett/Druce that the Minutes of the Traffic Committee Meeting held on Thursday, 5th May 2022 be received and noted and the following recommendations be adopted:

**Item 4 Business Arising from the Minutes of the Meeting held on Thursday, 18th February 2021**

**Item 4.2 Traffic Flow Changes - Including Establishment of a Heavy Vehicle Bypass (T5-1/R4-1.91)**

DMES - N That the resolution of Council concerning traffic flow changes including establishment of Heavy Vehicle Bypass be not enacted until all designs, grant applications and works have been progressed.

**Item 6.1 Action Complaint Request Matters (T5-2)**

- **Request for Installation of Bus Stop Sign**

DMES - A A further onsite assessment be undertaken and that if the school bus signage is not in place, they  
Chk Lst be erected on Ellengerah Road.

- **Wambianna Road Double line request**

DMES - A The Divisional Manager Engineering Services submit a report on the vegetation and site distance  
Chk Lst problems in this location for the next Traffic Committee meeting.

- **Request for parallel parking sign in the cul-de-sac**

DMES - A The complainant be advised that the default parking in NSW is parallel parking, and the matter  
Chk Lst has been referred to the police.

**Item 6.2 Review of Traffic Accident at the Intersection of Chester Street and Hale Street, Warren (T5-2)**

1. No action be taken at present as the accident in concern was not associated with the road environment or justifies a need for a crossing;

DMES - A 2. The Divisional Manager Engineering Services investigate the warrant for either a Hale Street  
Chk Lst School crossing or Zebra crossing for a report to a future Committee meeting and;

DMES - A 3. Investigation be taken in review of the no-stopping length approach to the existing zebra  
Chk Lst crossing in Chester Street.

**Carried  
128.5.22**

# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 26th May 2022 commencing at 8:30 am

---

## REPORTS OF COMMITTEES

CONTINUED

### Warren Local Emergency Management Committee

**MOVED** Whiteley/Jackson that the Minutes of the Warren Local Emergency Management Committee Meeting held on Tuesday, 10th May 2022 be received and noted.

**Carried  
129.5.22**

---

### Showground/Racecourse Committee

**(C14-3.2)**

**MOVED** Druce/Derrett that the Minutes of the Showground/Racecourse Committee Meeting held on Tuesday, 10th May 2022 be received and noted.

**Carried  
130.5.22**

---

### Economic Development Committee

**(C14-3.22)**

**MOVED** Derrett/Jackson that the Minutes of the Economic Development Committee Meeting held on Wednesday, 11th May 2022 be received and noted and the following recommendations be adopted:

#### **Item 5.2 Warren Shire Signature Events (F5-1)**

GM - A  
Chk Lst That a further report be provided to the Economic Development & Promotions Committee on future events to be broken into at least the following three (3) categories:

1. Warren Shire Signature Events;
2. Warren Shire Community Events; and
3. Warren Shire Facility Events.

#### **Item 5.4 Reconnecting NSW - Community Events Program (G1.4-67)**

GM - A  
Chk Lst That the \$119,826 funding allocation for Reconnecting NSW – Community Events Program be prioritised to the following events:

- DMFA - N
- Christmas 2022 Celebration (\$45,726);
  - Opening of Carter Oval Youth Precinct (Cricket match) (\$10,000);
  - U16 Rugby Union Championships or Rugby League or similar (\$10,000);
  - Burrima Boardwalk Opening (\$14,100);
  - Celebration of Warren Youth Festival (\$20,000); and
  - Warren Chamber of Music Festival (Under the Western Stars) (\$20,000).

**Carried  
131.5.22**

---

### Ewenmar Waste Depot Committee

**MOVED** Druce/Walker that the Minutes of the Ewenmar Waste Depot Committee Meeting held on Monday, 16th May 2022 be received and noted and the following recommendations be adopted:

# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 26th May 2022 commencing at 8:30 am

---

## REPORTS OF COMMITTEES

CONTINUED

### Ewenmar Waste Depot Committee

Continued

#### Item 5.1 Flood Impact on the Ewenmar Waste Depot (G2-5.4)

MHD - A  
Chk Lst That Council develops a contingency plan for flood events at the Ewenmar Waste Depot.

#### Item 5.2 New Management Regime – Ewenmar Waste Facility (G2-5.4)

DMES - A  
Chk Lst That a second-hand excavator with appropriate attachments be purchased as soon as possible, using funds from the Domestic Waste Reserve and partly from the General (Plant) Replacement Reserve with the estimated cost amount as detailed within the report.

#### Item 5.3 Collection and Disposal of Putrescible Rubbish and Garbage (C13-71)

- MHD - A  
Chk Lst
1. That subject to a positive financial check Council accepts the tender received from JR Richards & Sons of 92 Manning Street, Tuncurry NSW 2428 for the RFT C13-71 "*Collection and Disposal of Putrescible Rubbish and Garbage*" for five (5) years with the option of a two (2) year extension, being the Alternate Tender "A" pricing proposal submitted by JR Richards & Sons, being a per service collection charge, with a quarterly rise and fall adjustment, and with the rise and fall calculations to be used are the Sydney Terminal Gate price for fuel and the Sydney All Groups CPI not Melbourne as indicated in the tender;
  2. That authority be given to affix the Seal of Council to the RFT C13-71 "*Collection and Disposal of Putrescible Rubbish and Garbage*" agreement.

Carried  
132.5.22

---

#### Manex (C14-3.4)

**MOVED** Kinsey/Druce that the Minutes of the Manex Meeting held on Tuesday, 17th May 2022 be received and noted.

Carried  
133.5.22

---

#### Sporting Facilities Committee (S21-2.1)

**MOVED** Whiteley/Derrett that the Minutes of the Sporting Facilities Committee meeting held on Wednesday, 18th May 2022 be received and noted and the following recommendation be adopted:

#### Item 6.2 Carter Oval Youth Sports Precinct Masterplan (P1-7.3)

- DMES - A  
Chk Lst
1. That the location of the long jump facility be investigated to determine suitability of the relocation to vacant area at the end of the main soccer oval beside the 3.6m high fence separating the soccer field area and the carparking area / Reinhard Way; and
  2. At the appropriate time, negotiations be arranged with the successful contractor for the Kiosk and Amenities Building to where possible incorporate the proposed 3 bay storage shed (6m x 12m) in the Kiosk and Amenities Building or beside the building at the location and built with similar cladding.

Carried  
134.5.22

---









# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 26th May 2022 commencing at 8:30 am

---

## DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

### Item 5 General Rates - Additional Special Variation (ASV) for 2022-2023 (R1-1.42)

**MOVED** Brewer/Walker that:

DMFA - A  
Chk Lst

1. That Council under Section 508(2) of the Local Government Act 1993 make an application to IPART for a permanent single year Additional Special Variation (ASV) of 1.2% for 2022/2023 in accordance with the Guidelines as detailed in the Office of Local Government Circulars 22-03 and 22-07,
2. Council notes that, if successful, the total 2022/2023 general rate increase will be 2.5% as identified in the Warren Shire Council Long Term Financial Plan 2021/22 to 2030/31 and Draft 2022/2023 Estimates,
3. Council note that, if successful, the additional income that will be generated by the permanent single year Additional Special Variation of 1.2% for the 2022/2023 will equate to approximately \$61,600.00,
4. That the Additional Special Variation is required to continue to provide the current levels of service to the Warren Shire ratepayers and community and in doing so ensure the ongoing financial sustainability of Warren Shire Council, and
5. That Council has considered the impact of the Additional Special Variation for both the ratepayers and the community in 2022/2023 and future years and considers that a 2.5% increase is reasonable.

**Carried  
146.5.22**

---

### Item 6 Sale Prices of Council Owned Vacant Land – Deacon Drive Warren (S1-8.2/38, 59, 60, 61, 62, 63, 64 & 65)

**MOVED** Kinsey/Walker that:

DMFA - A  
Chk Lst

Council set the sale prices of the remaining nine (9) vacant allotments of land in Deacon Drive, Warren as follows:

10 Deacon Drive, Warren	Lot 59	DP872884	1,016 m2	\$24,000.00
12 Deacon Drive, Warren	Lot 60	DP872884	1,014 m2	\$24,000.00
13 Deacon Drive, Warren	Lot 56	DP872884	1,018 m2	\$24,000.00
14 Deacon Drive, Warren	Lot 61	DP872884	1,142 m2	\$27,000.00
16 Deacon Drive, Warren	Lot 62	DP872884	1,031 m2	\$25,000.00
18 Deacon Drive, Warren	Lot 63	DP872884	1,030 m2	\$25,000.00
20 Deacon Drive, Warren	Lot 64	DP872884	1,010 m2	\$24,000.00
22 Deacon Drive, Warren	Lot 65	DP872884	1,014 m2	\$24,000.00
24 Deacon Drive, Warren	Lot 38	DP716354	961.7 m2	\$23,000.00

**Carried  
147.5.22**

# WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 26th May 2022 commencing at 8:30 am

---

## DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

**Item 1 Works Progress Reports - Roads (C14-7.2)**

**MOVED** Whiteley/Kinsey that the information be received and noted.

**Carried  
148.5.22**

---

**Item 2 Works Progress Reports – Town Services (C14-7.2)**

**MOVED** Kinsey/Derrett that the information be received and noted.

**Carried  
149.5.22**

---

**Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)**

**MOVED** Kinsey/Walker that the information be received and noted.

**Carried  
150.5.22**

---

## MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

**Item 1 Development Application Approvals (D4-9)**

**MOVED** Kinsey/Druce that the information be received and noted.

**Carried  
151.5.22**

---

**Item 2 Works Progress Reports – Health and Development Services (C14-7.3)**

**MOVED** Walker/Derrett that the information be received and noted.

**Carried  
152.5.22**

---

**Item 3 Energy Action Plan (E7-1)**

**MOVED** Whiteley/Brewer that Council:

1. Endorse the Energy Action Plan;
2. Approves the recommended tariff changes;
3. Selects Option 2 of the Energy Action Plan for the installation of Solar PV (Photovoltaic) System at the five (5) sites being the Administration building, Council Works Depot, Ellengerah Water towers, Library and Victoria Oval and Sporting Complex; and
4. Obtain advice on reputable suppliers and installers of quality equipment, post the close of VendorPanel submissions.

MHD - A  
Chk Lst

MHD - A  
Chk Lst

**Carried  
153.5.22**

---

**WARREN SHIRE COUNCIL**  
Minutes of the Ordinary Meeting of Council  
held in the Council Community Room, 115 Dubbo Street Warren  
on Thursday 26th May 2022 commencing at 8:30 am

---

There being no further business the meeting closed at 2.05 pm.

**THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL  
HELD ON THURSDAY, 23RD JUNE 2022 AS BEING  
A TRUE AND CORRECT RECORD.**

**MINUTE NO.        .06.22**

.....  
**GENERAL MANAGER**

.....  
**MAYOR**